

**COUNCIL ON AGING MINUTES
AUGUST 13, 2014**

Present: Council on Aging Members Irving Goldberg, Jack Jordan, Virginia McIntyre, Mary Gaffney, Jean Nousse, Marijo Gorney, Jack Dorsey, Council on Aging Director Lynne Waterman and Outreach Coordinator Darlene Perkins.

Also Present: Ernest Cornellsen

Chairman Irving Goldberg opened the meeting at 8:34 a.m.

APPROVAL OF MINUTES - July 9, 2014

Motion: Jack Jordan moved to approve the minutes of July 9, 2014, seconded by Jeanne Nousse. **Vote unanimous**

Public Comments

None

COMMUNICATIONS AND CORRESPONDENCE

DIRECTOR'S REPORT

Director Lynne Waterman distributed her report for the month of July. The Director noted that she and the Outreach Coordinator met with staff from a local rehabilitation facility to plan a future program on short term rehabilitation and the discharge process. Lynne also stated the ice cream social was a success and the one room schoolhouse presentation and the summer luncheon held in July was very well attended.

Director Waterman thanked the DPW who replaced the rotors and pads on the front brakes and replaced the rear brake pads on the van. The Director said she spoke with the CCRTA regarding the van lease which ends in January and they were informed that the CCRTA is extending the life of the lease.

The Director also noted the semi-annual inspection of the fire suppression system was conducted and work has begun to establish card access to the main front door and outside door in the nutrition site. The Director is also arranging for blinds to be hung in the Art and Crafts room in order to make better use of the space for programming purposes. The Friends have generously agreed to pay for the blinds and Lynne thanked them for their generosity.

The Director reviewed the meetings she attended: She met with the Human Services Director to request two new programs from the VNA contract for the upcoming year which began July 1. The Director also met with the Library Director to discuss computer instruction for seniors as part of a grant the library recently received; the Regional SHINE Coordinator to sign the annual Memorandum of Understanding and to plan for the upcoming open enrollment period; monthly meetings of the Human Service Committee, Parkinson's Support Network of Cape Cod Board of Director's meeting.

The Director stated she completed the Volunteer Coordinator job description in order to hire a new person and the town will be posting the ad soon. She noted that she is handling some of the responsibilities of the Activity Coordinator who is out on leave.

The Director also reported she wrote the annual formula grant which was submitted to the Executive Office of Elder Affairs. She is working with the office assistant to review and update what is on the various drives of the COA computer and the office assistant stabilized and updated the access database. The Director also wrote and submitted to Elder Services of Cape Cod a Title III grant requesting funding to hire a transportation coordinator. Lynne listed her goals were to plan new programs for November, train a new volunteer coordinator, update material for new property tax program beginning October 1, and complete annual SGA form and submit to Executive Office of Elder affairs.

Motion: Jean Nousse moved to accept the Director's report, seconded by Jack Jordan. **Vote was unanimous.**

TREASURER'S REPORT

Director Waterman did not have a copy of the report for July since the new fiscal year has just begun but stated financially we are in very good shape.

OUTREACH COORDINATOR'S REPORT

Darlene Perkins, Outreach Coordinator distributed her report for the month of July. Darlene reviewed her home and office visits with the members. She has been making referrals to Elder Services of Cape Cod for seniors who are in need of a variety of services. Most seniors are in need of help in medical treatment, support, transportation, affordable housing, in home services and applying for programs that help them supplement their income. Darlene also stated the Brown Bag Program served 32 seniors this month and thanked the volunteers who continue to help with this program. Darlene explained a new program called "The Benefits Checkup" which will give seniors information on benefits that they may qualify for. Information on this program is in the newsletter and there will be a volunteer helping seniors with this program.

Another new volunteer will be helping seniors on a one-to-one basis on how to use the computer. She also stated she met with the Legal Services elder lawyer regarding the bill in the legislation regarding "Hospital Observation".

The Coordinator is meeting monthly with volunteers. 11 seniors turned 90+ and received flowers delivered by volunteers. She is training a new volunteer to help with fuel assistance and the benefits check-up and matched up 1 new "friendly visitor volunteer who is in need of a friend to visit them on a regular basis. Darlene noted she attended the monthly meetings of the Mashpee Hoarding Task Force, and met with Kathy Ganey, public nurse who is helping some seniors with medications and support.

Motion: Jack Dorsey moved to accept the Outreach Coordinator's Report, seconded by Jean Nousse. Vote unanimous.

VOLUNTEER COORDINATOR REPORT

Director Waterman noted there is no volunteer coordinator report for July.

ACTIVITY COORDINATOR REPORT

Director Waterman noted there is no activity coordinator report for July since the activity coordinator has been on leave.

Old Business

None

New Business

Jack Dorsey asked about cell phone training. Director Waterman said there is the "gadget guy" that comes in every Thursday to do one-on-one training.

Director Waterman announced there is Board training from the State on September 8 in Orleans and September 15 in Duxbury. These sessions cover a variety of topics including board development.

Motion: Jack Dorsey moved to adjourn the meeting, seconded by Jack Jordan.

Vote unanimous.

Meeting adjourned 9:17 a.m.

Respectfully Submitted,

Judy Daigneault
Recording Secretary